

Tisbury Parish Council

Minutes of Meeting - Tuesday 1st December 2020

The Reading Room, High Street, TISBURY, SP3 6LD

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(held virtually using Google Meet – agenda papers were available on the Tisbury PC website)

Questions and Statements – none made.

Report from Wiltshire Councillor – 4 issues were raised:

- a. **Finger Posts** – grants of £400 now available from the Area Board.
- b. **Covid-19 Information** – latest information from Wiltshire Council included the following statistics available from their website:
 - i. Cases down from 136 to 79/100,000 – potential plateau resulting from the 2nd lockdown.
 - ii. English average is 167/100,000.
 - iii. Mortality figure in last week is 76 in Wiltshire and 56 in the remaining South West area. The difference is put down complex outbreaks in Care Homes.
 - iv. 40 schools currently have staff and/or pupils self-isolating – but relatively stable figures.
- c. **Nadder Centre** – re-opening times to be confirmed; no firm news on the Library.
- d. **Station Works Site** – the possibility of using part of the site as a Science Park linked to that at Porton Down by rail and providing local employment was raised, but with no comments from councillors.

MEETING MINUTES

(*responsibility for action)

20.12.01

Those present and apologies for absence:

Present:

Parish Councillors S. Davison (Chairman), Mrs J. Amos, R. Beattie, Ms E. Coyle-Camp, P. Duffy, Ms J. Ings, G. Murray – 7.

Also in attendance: Wiltshire Councillor T. Deane; up to 3 members of the public; Mrs S. Harry (Clerk).

Parish Councillors unanimously agreed to receive and accept apologies from: Councillor Miss F. Corp due to technical difficulties with the internet.

20.12.02

Declarations of Interest:

- a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests – Councillor Duffy declared an interest in 20.09361.lbc as an owner of the property. * Clerk
- b. declarations of disclosable pecuniary and non-pecuniary interests not previously – none.

- c. dispensations: none; Councillor Duffy absented himself from the discussion and voting on the item.

20.12.03

Resolution of minutes:

- a. November 1 Meeting – 3rd November 2020; resolved unanimously **JA/ECC**
- b. November 2 Meeting – 17th November 2020 ([informal notes](#)) – noted; for formal resolution at the next meeting. *** Clerk**

PLANNING MATTERS – for decisions or noting

20.12.04

a. Planning Applications:

20/09534/FUL - Soufriere, Oddford Vale, Tisbury, SP3 6NJ

Addition of dormer to south elevation.

Parish Councillors unanimously resolved 'no objections' – **ECC/JA (7)** *** Clerk**

20/09361/LBC - The Old Carriers Cottage, 105 Court Street, Tisbury, SP3 6LN

Removal of an existing modern window, alter dense blockwork wall beneath to enable the installation of a new doorway allowing access to and from the garden at 1st floor level.

Parish Councillors unanimously resolved 'no objections' – **JA/JI (6)** *** Clerk**

20/09285/FUL - Albany House, The Square, Tisbury, SP3 6JP

Proposed single storey rear extension to care home, providing 3 additional resident bedrooms and one staff office room.

Parish Councillors unanimously resolved 'no objections' – **GM/PD (6)** *** Clerk**

20.12.05

b. Other Planning Matters:

- i. Determinations worksheet of recent decisions – noted.
- ii. Street Trading Licence application – 'Tis the Future, The Square, SP3 6JJ

The applicant explained to Parish Councillors the rationale for the application and recognised the support from the wider local communities, before accepting that the objections raised by the Area Highways Engineer on grounds of safety were valid.

Suggestions from the Parish Council and Area Highways Engineer would be considered in due course – no resolution made. *** Clerk**

FINANCIAL MATTERS – resolutions required

20.12.06

Financial Approvals

- a. Play area annual inspections – The Clerk presented 3 cost indications for the 2 play areas: Company 1 - £300; Company 2 - £400 and Company 3 - £960.

The prices from Companies 1 and 2 were for 1 inspection visit each year with a full report.

The price from Company 3 was for 3 inspection visits each year with essential maintenance on site at the time and any parts necessary available at a 25% discount.

Councillors discussed the choice at some length, before resolving to engage Company 3 on a split vote with the Chairman's casting vote – **Jl/JA**. ***Clerk**

b. Initial Precept budgets and reserves – Parish Councillors considered the previously circulated proposed budget, consisting primarily of the current 2020/21 budget with specific uplifts for waste collection and s137 monies (already agreed) and an additional increase for the SK8 Park fencing and hedging amounting to an overall increase of approx. £5.000. Finance Councillor Murray led the discussion indicating that the Council should be considering a more prudent budget for 2021/2022. Alternate views were put forward, but following a short discussion, the Clerk suggested that the proposals made be re-presented at the December 2 meeting considering the various points of view expressed. ***Clerk**

c. 2021/22 Council Tax Base - Parish Councillors noted the current Council Tax Base (CTB) for 2021/22 of 954.99, but also that this may change in the future. Also noted was the current CTB for 2020/21 of 962.83; a relatively small decrease considering the large increase in the number of benefit claimants.

d. Small Grants: Parish Councillors discussed the grants at some length due to the inconsistencies in the criteria being met, before resolving the following decisions:

- i. Tisbury History Society new website - £300 – **unanimously resolved**.
- ii. St John's Church Clock maintenance - £237.60 – **resolved with 1 objection**.
- iii. St John's School playground game markings - £300 - **resolved with 1 objection**.
- iv. Weaveland Road Allotment Society for 10 tonnes aggregate to weatherproof tracks for all year-round vehicle access - £300 – **resolved refusal with 1 objection**.
- v. Tisbury Bowling Club – electrical safety checks/ upgrades - £300 – **unanimously resolved for payment on submission of quote**.

In addition, Parish Councillors **resolved unanimously** that the criteria and guidelines for small grants would be reviewed prior to the next round of awards.

20.12.07

Other Financial Matters

- e. Internal Auditor mid-term report – Finance Councillor Murray highlighted the comment about the level of general reserves, i.e., in line with approx. 6-months spend, rather than approx. 35% of spend that Tisbury PC uses at present. This would be relayed to the Internal Auditor, but otherwise Parish Councillors **unanimously resolved** the Internal mid-term report. **GM/ECC * Clerk**
- f. Amendment to Financial Regulations following the Internal Audit report. The Internal Auditor also highlighted the inconsistency between the Scheme of Delegation (£1,000) and the Financial Regulations (£500) with respect to the amount of money that the Clerk/RFO can spend with delegated authority Parish Councillors subsequently **unanimously resolved** to increase the sum in the Financial Regulations to £1000 – **GM/JA**. *** Clerk**

MATTERS REQUIRING Consideration/Resolution

20.12.08

“What Matters in South West Wiltshire” – Parish Councillors felt that views on the draft Area Board priorities could not effectively be determined for such a large area as individual parishes would likely have quite diverse opinions- as within the parish.

Each Parish Councillor was therefore asked to send their top 3 priorities to the Clerk by the 31st December for the Clerk to submit as an amalgamated response. ***ALL / Clerk**

20.12.09

Repair to the Street Lamp in The Square –Parish Councillors noted that this work was due to be completed in the summer having been put out to tender. A further update has been requested, but no response yet received. Wiltshire Councillor Deane would make enquiries. ***TD / Clerk**

20.12.10

Potential Tisbury PC Logo – an informal vote prior to the meeting on the 6 designs presented was confirmed at the meeting. The chosen design would be amended to take account of suggestions on colour and font and represented at the next meeting for approval. ***ECC /Clerk**

20.12.11

Considerate Tisbury progress – following the approval of the logo, the designs would be amended and the scheme ‘rolled out’ at agreed locations. ***ECC /Clerk**

20.12.12

Re-consideration of the council decision not to provide 24-hour access to a defibrillator – Following an approach by Tisbury Doctors Studio Zest would be contacted to establish how far their initiative had progressed. ***Chairman**

20.12.13

Proposed Footpath 85 – final consultation before addition to the Definitive Map

Parish Councillors were happy to support this established and well used path as an addition to the Definitive Map; **resolved with 1 abstention** **JI/ECC** ***Clerk**

20.12.14

Light Aircraft Noise Problems – the Chairman described the problem that many residents were now having with low flying training aircraft used to help with student recruitment rather training of Forces officers.

Complaints focused on the lack of tranquility in an Area of Outstanding Natural Beauty and unrest/spooking of horses and other livestock.

Parish Councillors asked that Dr Murrison MP be informed and Wiltshire Councillor Deane agreed to approach Officers in Wiltshire Council. ***Councillor Deane / Clerk**

20.12.15

Items for Information:

- a. Youth Hub construction – 3 quotes had been promised or received.
- b. Tisbury PC website – handover due imminently.

20.12.16

Correspondence – Parish Councillors noted that numbers were not yet available, but the following had particular importance:

- a. 2021 Census information – separate information documents had been received for Councillors and the Clerk; specific training sessions will be available for Clerks in the New Year.
- b. Rough Sleeper Estimate – a count had been requested for the night of 17th November and a NIL return had been made.

20.12.17

Items for next agenda – TNR arrangements; Precept Budgets, including CATG proposals; TisPlan review. *Clerk

20.12.18

Exclusion of the Public and Press - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public and accredited representatives of newspapers be excluded from the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972 – verbal report from Staffing Committee.

- A. Resolution to exclude the press and public as above – **resolved unanimously–SD/JA**
- B. Proposals from the Staffing Committee to increase selected hourly rates and employee hours were **resolved unanimously - RAB/ECC.** *Clerk

20.12.19

Date of next meetings: all at 7pm unless otherwise stated:

- a. Tuesday 15th December 2020 – if required
- b. Tuesday 12th January 2021

There being no other business, meeting concluded at 9:17pm.